

# GRIEVANCE REDRESSAL CELL

KPR Institute of Engineering and Technology



## Minutes of Meeting

Ref. No. KPRIET/NSC-GRC/22-23/ODD/001

Dated: 08/10/2022

<b>Vision of the Institute</b>	To become a premier institute of academic excellence by imparting technical, intellectual, and professional skills to students for meeting the diverse needs of the industry, society, the nation and the world at large.	
<b>Mission of the Institute</b>	<ul style="list-style-type: none"> <li>☐ Commitment to offer value-based education and enhancement of practical skills.</li> <li>☐ Continuous assessment of teaching and learning process through scholarly activities.</li> <li>☐ Enriching research and innovative activities in collaboration with industry and institute of repute.</li> <li>☐ Ensuring the academic process to uphold culture, ethics and social responsibility.</li> </ul>	
<b>Core Value</b>	<b>PRACTICE</b>	
	<b>P</b>	<b>Professionalism</b>
	<b>R</b>	<b>Responsible</b>
	<b>A</b>	<b>Adaptable</b>
	<b>C</b>	<b>Coherent</b>
	<b>T</b>	<b>Transparent</b>
	<b>I</b>	<b>Integrity</b>
	<b>C</b>	<b>Compassionate</b>
<b>E</b>	<b>Ethical</b>	
<b>Culture of KPRIET</b>	<b>Holistic PRACTICE</b>	
<b>Objective/ Vision/ Mission/ Functions of the NSC</b>	<ul style="list-style-type: none"> <li>• To ensure an impartial mechanism for redressal of any grievance of Students/Parents/ Faculty/Staff members and other stakeholders</li> <li>• To uphold the dignity of the college by promoting cordial student-student, student-teacher and teacher-teacher relationship</li> <li>• To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason</li> <li>• To ensure that grievances are resolved promptly, objectively and with sensitivity in a complete confidential manner</li> </ul>	

Minutes of the 1<sup>st</sup> Meeting of Academic Year 2022-2023, odd semester held between 09:00 am to 9:30 am on 08/10/2022 in marigold, KPRIET

### Applicable stakeholders to attend the meeting

Sl. No.	Nature of stake holder	For this meeting	Always
1.	Chairman		
2.	Principal		✓
3.	Mentor		

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4.	Head GRC		✓	
5.	Associate Head GRC		✓	
Members invited for this meeting				
Sl. No.	Name	Designation	This Meeting	
			Present	Leave
1.	Dr. D. Sharmila	Controller of Examinations (Member of Student GRC)	✓	
2.	Dr. G. Anusha	HoD / CE (Member of Student GRC)	✓	
3.	Dr. S. Balasubramanian	HoD / CH (Member of Student GRC)	✓	
4.	Dr. A. Balamurugan	HoD / CB (Member of Faculty GRC)	✓	

Review of the Previous Meeting					
Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date	Remarks/Status
1	NA				
2					

## Agenda of the Current Meeting:

1. Grievance statistics
2. Change in grievance mail
3. Website updates
4. Pending grievances

Minutes of the Current Meeting				
Sl. No.	Points Taken up for discussion	Remarks/Action to be taken	Responsibility	Target date
1.	Grievance Statistics	The number of grievance communicated/sorted out during the period of July to October, modes received was discussed	Head-GRC	Continuous
2.	Change in grievance mail	The general mail for communicating the grievance for the stakeholders was finalised to be <a href="mailto:grievance@kpriet.ac.in">grievance@kpriet.ac.in</a> or <a href="mailto:grc@kpriet.ac.in">grc@kpriet.ac.in</a> and the mail for communication for the GRC	GRC committee members	Continuous

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		committee members was grcteam@kpriet.ac.in		
3.	Website updates	It was informed that the grievance communication by stakeholders can be done through email/grievance registration in the GRC webpage or through the drop box placed in the admin block	Head-GRC	Continuous
4.	Pending grievances	It was informed that the wi-fi device installation alone remains pending, while all other grievances are sorted out. The status of the pending grievance was deliberated.	Head-GRC	Continuous

*J.S. Gupta*  
08/10/22  
Head - GRC

